## Contractor Details

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| Contractor Name |  |
| Description of Works Contractor Performs |  |
| Title of VOC Instrument Reviewed |  |

## VOC Instrument Review

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| There are clear guidelines available to ensure assessors make consistent decisions | 🞏 Yes 🞏 No Comment: |
| Instrument outlines the prerequisites required and these meet JH minimum requirements | 🞏 Yes 🞏 No Comment: |
| Instrument includes theoretical questions | 🞏 Yes 🞏 No Comment: |
| Instrument includes practical tasks | 🞏 Yes 🞏 No Comment: |
| Theoretical questions and practical tasks appear sufficient to verify competence having consideration to:  - site specific conditions, hazards and requirements  - any plant modifications or change in design  - any attachments and configurations which may need to be used on site?  (Consult with SME where required) | 🞏 Yes 🞏 No Comment: |
| Instrument requires the assessor to have the required qualifications, skills and experience to be able to verify competence?  (Tick ✓ all that apply) | 🞏 Yes 🞏 No  🞏 Certificate IV in Training and Assessment  🞏 Other VOC or TAE qualification: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  🞏 Relevant experience: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  🞏 Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

## John Holland VOC Review

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| Evidence provided meets the minimum John Holland requirements and is appropriate for the work to be undertaken? | * Yes🞏 No |
| Further Evidence Required? | 🞏 Yes 🞏 No Comment: |
| John Holland Reviewer Name |  |
| John Holland Reviewer Qualifications | 🞏 Certificate IV in Training and Assessment **(Mandatory)** |
| Comments: |  |

## Attach all evidence received (i.e. copy of VOC instrument) to this checklist and maintain records as described in the procedure.